

# **Digital Startup Program** 2024-2025

## APPLICATION FORM

Please complete this form by entering the information in the boxes provided or marking the relevant the check box.

## Course Details

Course Title:	Digitia Startup Program
Batch:	<input type="checkbox"/> Fall 2024 (SEP2024) <input type="checkbox"/> SPRING 2025 (APR2025)

## Personal Details

Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mx <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:
First Name(s):	
Last Name:	
Previous Last Name (if applicable):	
Date of Birth:	
Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-Binary <input type="checkbox"/> Other
Nationality:	
Country of Birth:	
What is your immigration status?	<input type="checkbox"/> I am Citizen of Montenegro <input type="checkbox"/> EU National with settled or pre-settled status <input type="checkbox"/> I will need a Residence Permit to participate in program <input type="checkbox"/> I am resident of Montenegro <input type="checkbox"/> Other (please provide more information): _____

Contact Address:	
Postcode:	
Country:	
Telephone no:	

Home Address	
Postcode:	
Country:	
Telephone no:	

Mobile no:	
Email address:	

## Education and Employment

Please include all education courses (including Higher Education and Secondary Education) with the most recent first, including your current course if appropriate.

Certificate	Subject	Grade or Percentage	Name of institution/school	Dates (From/To) Years only

## Future Foucs

What exactly you are looking for after the completion of the program, choose one fill the details accordingly. At least mention two countries in select.

Options	1- Country & City	2- Country and City
<input type="checkbox"/> Becoming Digital Nomad		
<input type="checkbox"/> Launching own Startup		

## Current Occupation (if applicable)

Job Title:	
Employer Name and Address:	

## Personal Statement

Please provide a 500-word commentary that outlines:

- your reasons for applying for an Digital Startup Program at BrandPress Digital Academy.
- a statement about your current practice,
- the proposed direction of your Digital Startup (including potential research ideas or themes you might consider)

## Personal Activities

Please briefly list relevant personal activities, ideas or hobbies.

1-

2-

3-

4-

5-

6-

7-

8-

9-

10-

**Reference**

Name:	
Profession	
Relation with applicant:	
Email:	
Telephone no:	

**Declaration**

I understand that by signing this form I certify that the information I have provided is complete and accurate.

Signature:		Date:	
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**Equality and Diversity Information**

Any information about a disability/medical condition that you disclose will be treated in the strictest confidence. It is important for us to collect this information for the following reasons:

- To enable our team to support your application and learning, as appropriate
- Your own health and safety
- The health and safety of our team and other program participants

Please choose the option below that best describes your disability status:

<input type="checkbox"/> No disability <input type="checkbox"/> A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder <input type="checkbox"/> Blind or a serious visual impairment uncorrected by glasses <input type="checkbox"/> Deaf or a serious hearing impairment <input type="checkbox"/> A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy <input type="checkbox"/> A mental health condition, such as depression, schizophrenia, or anxiety disorder <input type="checkbox"/> A specific learning difficulty such as dyslexia, dyspraxia, or AD(H)D <input type="checkbox"/> A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches <input type="checkbox"/> A disability, impairment or medical condition that is not listed above <input type="checkbox"/> Two or more impairments and/or disabling medical conditions
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## Emergency Contact

Applicants should complete the below personal details of emergency contact.

Applicant Name:	
Course Applied for:	Digital Startup Program
Name:	
Profession	
Organisation:	
Email:	
Telephone No:	

## Affiliate

Filled by affiliate or representative (if apply)

Name and Affiliate Code		Date:	
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## Application Guidance Notes

### Application Process

1. Complete the application form, including a well-prepared and considered 500-word statement indicating your intentions for Digital Startup Program. The form should be word-processed, then print and sign if you are applying through representative and pay the application fee of 110 Euro(s) can be paid through BrandPress' representative or online.
2. Upon successful application, a condition letter of acceptance to program will be issued and sent to the applicant with further details.
3. After completing the steps related to application, a unconditional letter of acceptance will be issued to applicants.
4. In case of requirement of visa, for assistance consult with BrandPress' representative or contact us at [ac@brandpress.org](mailto:ac@brandpress.org) as procedure varies because of nationalities.

### Deadline for Applications

Applications are taken throughout the academic year but will need to be received by 31 July 2024 for applicants to begin the course in September 2024. Applications after this date may be considered, provided there is availability on forthcoming batch.

## **1. Enrollment Requirements and Eligibility**

1.1 The trainee acknowledges that they meet all enrollment requirements and eligibility criteria as outlined by BrandPress Digital Academy.

1.2 Trainees are responsible for arranging their own accommodation and lodging during the program. BrandPress Digital Academy may provide assistance or recommendations for lodging options, but ultimate responsibility lies with the trainee.

## **2. Description of the Program**

2.1 The trainee understands and agrees to the objectives, structure, and content of the Digital Startup Program as described by BrandPress Digital Academy.

## **3. Obligations of the Trainee**

3.1 The trainee agrees to adhere to all requirements and expectations outlined by BrandPress Digital Academy during the Digital Startup Program, including attending all sessions, participating actively in discussions and activities, and completing assignments on time.

## **4. Confidentiality Agreements**

4.1 The trainee agrees to sign any confidentiality agreements required by BrandPress Digital Academy to protect proprietary information shared during the program.

## **5. Expected Behavior and Code of Conduct**

5.1 Trainees are expected to maintain a standard of behavior consistent with the code of conduct established by BrandPress Digital Academy, including guidelines for respectful communication, collaboration, and professionalism.

## **6. Consequences of Misconduct**

6.1 The trainee acknowledges and accepts the potential consequences of violating the code of conduct, including warnings, probation, or expulsion from the program.

## **7. Rights and Responsibilities**

7.1 Trainees acknowledge their rights and responsibilities as outlined by BrandPress Digital Academy, including the right to receive quality instruction and support, and the responsibility to contribute positively to the learning environment.

## **8. Procedures for Completion**

8.1 Trainees agree to follow all procedures for completing the Digital Startup Program and receiving their certificate, including fulfilling all academic requirements and meeting attendance criteria.

## **9. Refund Policy**

9.1 Trainees understand and accept the refund policy of BrandPress Digital Academy regarding tuition fee refunds in case of withdrawal or termination from the program.

## **10. Compliance with Laws**

10.1 Trainees agree to comply with all applicable laws and regulations of Montenegro during their participation in the program, including immigration, tax, and employment laws.

## **11. Excursion Guidelines**

11.1 Trainees agree to participate in any excursions planned as part of the program, including adhering to guidelines for costs, duration, and participation requirements.

## **12. Health and Safety Regulations**

12.1 Trainees agree to adhere to all health and safety regulations established by BrandPress Digital Academy, including emergency protocols and insurance coverage requirements.

## **13. Intellectual Property Rights**

13.1 Trainees acknowledge and agree to the intellectual property policies of BrandPress Digital Academy regarding ownership of intellectual property created during the program.

## **14. Dispute Resolution Procedures**

14.1 Trainees agree to follow the dispute resolution procedures established by BrandPress Digital Academy for resolving any disputes or grievances that may arise during the program.

## **15. Terms of Use for Online Platforms**

15.1 Trainees agree to abide by the terms of use for any online platforms or resources provided as part of the program, including rules for accessing and using digital materials.

## **16. Program Changes**

16.1 Trainees acknowledge that BrandPress Digital Academy may make changes or modifications to the program schedule or content and agree to be notified accordingly.

## **17. Communication Expectations**

17.1 Trainees agree to maintain open and respectful communication with instructors and staff of BrandPress Digital Academy, including adhering to guidelines for email correspondence and online discussions.

## **18. Liability Disclaimer**

18.1 Trainees acknowledge and accept BrandPress Digital Academy's limited liability for personal belongings or injuries sustained during the program.

## **19. Acknowledgment of Agreement**

19.1 The trainee acknowledges that they have read, understood, and agree to abide by all terms and conditions outlined in this Agreement.

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_